

COUNCIL



Loughborough
University

AGENDA

COUN23-A4

Notice of meeting

The next meeting of University Council will be held on Thursday 23 November 2023 at 9:00am online.

Richard Taylor, Secretary

Business of the Agenda

Members are reminded that a starred item is approved at this stage unless notice is given of intention to speak to it. Any member wishing to speak to a starred item, to raise an item under any other business or to challenge the unconfirmed minutes is asked to give notice to the Secretary by **mid-day on Tuesday 21 November 2023**.

1 Declaration of Interests

Members are asked to declare any interest they may have in an item on the agenda..

2 Minutes & Matters Arising

2.1 Minutes

COUN23-M3

To **CONFIRM** the minutes of the meeting held on 12 October 2023.

2.2 Matters Arising

To **NOTE** any matters arising.

SECTION A – Items for Discussion

3 Chair's Report

To **RECEIVE** a verbal report from the Chair.

4 Reappointment of the University Visitor

COUN23-P91

To **RECOMMEND** to the Privy Council, in accordance with Section 4 of the Royal Charter, the reappointment of Paul Michell as the University Visitor for a further 5-year term from 31 July 2024.

5 Strategy Update - Key Performance Indicators

COUN23-P92

To **CONSIDER** an update and review of University KPIs for the previous year.

6 University Finances

6.1 University Financial Statements 2022/23

COUN23-P93

To **APPROVE** the adoption of the accounts and the submission to the Office for Students for the year ended 31 July 2023 on the recommendation of Finance Committee and Audit and Risk Committee.

6.2 Office for Students Financial Return

COUN23-P94

To **APPROVE** the data in the financial and student number tables relating to actual financial data for 2021/22 and 2022/23 for submission to the Office for Students.

To **APPROVE**, on the recommendation of Finance Committee, the financial forecasts for the period ending 31 July 2028, as presented in the financial and student number tables, for submission to the Office for Students.

To **APPROVE** the associated commentary for submission to the Office for Students.

To **AUTHORISE** the Vice-Chancellor to approve changes to the tables resulting from the Office for Students queries during the data verification period.

7 Equity, Diversity and Inclusion Core Plan

COUN23-P95

To **CONSIDER** the latest draft of the Equity, Diversity and Inclusion Core Plan.

8 Annual Report on Senior Staff Remuneration

COUN23-P96

To **APPROVE** the annual report on Senior Staff Remuneration on the recommendation of Remuneration Committee.

9 Office for Students Annual Assurance Report and Regulatory Compliance

9.1 Office for Students Annual Assurance Report

COUN23-P97

To **DETERMINE** Council can take assurance on academic standards.

9.2 Office for Students Regulatory Compliance

COUN23-P98

To **CONSIDER** an update on regulatory compliance for the Office for Students, which provides assurance that there is minimal risk of the University breaching any of its conditions of registration.

10 Freedom of Expression

COUN23-P99

To **APPROVE** the University Code of Practice on Freedom of Expression; and To **DELEGATE** authority to the Chief Operating Officer in consultation with the Chair of Council for any minor amendments required pursuant to (a) guidance issued by the Office for Students and (b) as required to comply with any future Condition of Registration.

11 International Opportunities

COUN23-P100

To **CONSIDER** a potential international opportunity for Sport Education in Saudi Arabia.

12 Audit & Risk Committee

12.1 Report of meetings

COUN23-P101

To **RECEIVE** a report from the meeting of the Audit & Risk Committee held on 31 October 2023.

12.2 Audit and Risk Committee Annual Report

COUN23-P102

To **APPROVE** the Audit and Risk Committee Annual Report 2022-23, to **NOTE** the Audit Committee's findings, and to **RECEIVE** the Internal Audit Annual Report 2022-23.

13 Governance and Nominations Committee – Council Effectiveness Review

13.1 Council Effectiveness Review

COUN23-P103

To **CONSIDER** initial proposals for the Effectiveness Review of Council during 2024..

13.2 Reappointment of Council Lay Members

To **APPROVE** the reappointment of Council Lay members for a further 3-year term from 01 August 2024 to 31 July 2027.

14 Health, Safety and Environment Report

To **RECEIVE** a verbal report from the meeting of the Health, Safety and Environment Committee held on 04 October 2023. Monthly Health and Safety Bulletins are available on the BI bookshelf.

15 University Honorary Degrees and Medals

COUN23-P104

To **APPROVE**, on the recommendation of Senate and the advice of the University Honours Committee, the award of Honorary Degrees and University Medals..

16 Matters for Report by the Vice-Chancellor

To **RECEIVE** a verbal report from the Vice-Chancellor.

SECTION B – Starred Items for Approval

[These items will be approved unless otherwise decided]

17 *Ordinance XXIII Traffic and Parking in the University

COUN23-P74

To **APPROVE** further amendments to Ordinance XXIII Traffic and Parking in the University. Second Hearing.

18 *Prevent Duty

COUN23-P105

To **APPROVE** the Prevent Annual Monitoring Report for submission to the Office for Students.

19 *Modern Slavery and Human Trafficking Statement**COUN23-P106**

To **APPROVE** the statement on Modern Slavery and Human Trafficking.

SECTION C – Starred Items for Information**20 *Matters for Report****20.1 *Pro-Vice-Chancellor (Education and Student Experience)****COUN23-P107****20.2 *Pro-Vice-Chancellor (Equity, Diversity and Inclusion)****COUN23-P108****20.3 *Pro-Vice-Chancellor (Research and Innovation)****COUN23-P109****20.4 *Pro-Vice-Chancellor (Sport)****COUN23-P110****21 *Office for Students Reportable Incidents****COUN23-P111**

To **NOTE** that there have been no reportable incidents since the last meeting of Council and no events which needed to be considered if it qualified as a reportable.

22 *Capital Framework Progress Report**COUN23-P112**

To **RECEIVE** a progress report.

23 *Common Seal**COUN23-P113**

To **RECEIVE** a list of documents to which the University Seal has been attached.

24 *Graduation Ceremonies

To **NOTE** the dates of Graduation Ceremonies on the Loughborough campus on Thursday 14th and Friday 15th December 2023.

25 *Reports from Committees

To **RECEIVE** reports from the following Committees:

COUN23-P114	Council Away Day Report – 12 October 2023
COUN23-P115	Equity, Diversity and Inclusion Committee – 26 October 2023
COUN23-P116	Governance and Nominations Committee – 11 October 2023
COUN23-P117	Health, Safety and Environment Committee – 04 October 2023
COUN23-P118	Human Resources Committee – 04 October 2023
COUN23-P119	Infrastructure Committee – 26 September 2023
COUN23-P120	Operations Committee – 09 October 2023
COUN23-P121	Research and Innovation Committee – 14 September 2023
COUN23-P122	Audit and Risk Committee – 31 October 2023

26 Date of Next Meeting

Thursday 21 March 2024, 14:00-16:30, Loughborough University London

Future Meetings

Thursday 27 June 2024, 13:30-17:00, Loughborough Campus

Thursday 17 October 2024, 15:00-16:00, Away Day, Loughborough Campus

Thursday 21 November 2024, 9:00-12:00, Online

27 Any Other Business

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Date – November 2023